



# Spring and Annual Meetings

## Business Center Conference Room Request Form

*Please fill out ALL fields below and submit the form by following the link at the bottom.*

Meeting Title \_\_\_\_\_

\_\_\_\_\_

Meeting Contact Name \_\_\_\_\_

Meeting Contact Email \_\_\_\_\_

Meeting date \_\_\_\_\_

Meeting start time \_\_\_\_\_

Meeting end time \_\_\_\_\_

Number of people in meeting \_\_\_\_\_

Preferred building and/or floor) \_\_\_\_\_

Does the meeting need VC capability?  Yes  No

Questions? Contact [ambusinesscenters@worldbank.org](mailto:ambusinesscenters@worldbank.org).

If you experience difficulty submitting this form, please download and [email](#) the completed form .