



**ANNUAL  
MEETINGS**  
2024 | WASHINGTON DC  
INTERNATIONAL MONETARY FUND  
WORLD BANK GROUP

## Participant Guide

### WELCOME

The 2024 Annual Meetings of the International Monetary Fund (IMF) and the World Bank Group (WBG) will take place in person from Monday, October 21, through Saturday, October 26, 2024, in the IMF and World Bank Group headquarters, in Washington, DC.

### GENERAL CONTACTS

#### EMERGENCIES

For emergencies outside HQ buildings  
Dial 911 for police/fire/medical

For emergencies in HQ buildings  
WBG: +1-202-458-8888  
IMF: +1-202-623-9911

#### CONTACT SECURITY

General Security/Lost & Found  
WBG: +1-202-473-3333  
IMF: +1-202-623-6740

Alert/Information Line  
WBG: +1-202-458-7669  
IMF: +1-202-623-9999

#### MEDICAL

Medical Officer on Duty  
+1-202-400-6361 (between the hours  
of 8:30 am – 4:30 pm)

#### ONLINE RESOURCES

[AMWeb](#) - Bank Annual Meetings Website  
General Inquiries | [seccoffice@worldbank.org](mailto:seccoffice@worldbank.org)  
World Bank Group [Corporate Website](#)

#### CONFERENCE PLANNING OFFICES

Bank Corporate Secretariat Conferences Office: +1-202-473-7272  
Fund Secretary's Department Institutional Events: +1-202-623-0648

### SCHEDULE

The full schedule of the Annual Meetings and related events is available on [AMWeb](#). The public program of events, including the Press briefings and the Annual Meetings Plenary speeches, will be streamed and registration is not required to view the event streams. Viewing links for events will be posted on the [schedule](#).

### REGISTRATION AND BADGES

All participants must be accredited in advance of the Meetings.

All registered participants must show their registration confirmation email and photo ID to registration staff in order to pick up their Annual Meetings badge. Badges will be issued from the I Building Registration Desk.

Registration will be open (times subject to change):

- Sunday, October 20, 12:00 noon to 5:00 PM
- Monday, October 21, 7:00 AM to 5:30 PM
- Tuesday, October 22, through Friday, October 25, 8:00 AM to 5:30 PM
- Saturday, October 26, 8:00 AM to 12:00 PM (Saturday hours subject to change)

Badges will allow entry into the campus beginning on Monday, October 21.

## Badges

Annual Meetings badge will permit entry into the IMF HQ1 and HQ2 and World Bank MC, J, I, and F Buildings. The tunnel between IMF HQ1 and MC will be available for Fund/Bank/ED staff and Annual Meetings badge holders to move between the buildings. Please be advised that from October 21 to October 26, Annual Meetings badge holders will be subject to magnetometer and x-ray screening before entering Fund/Bank facilities. Screening lines move quickly, but individuals should allow extra time for this process to arrive on time for a scheduled meeting. (Bank/Fund and ED staff showing their Bank or Fund staff ID badge will be permitted to bypass magnetometer/x-ray screening.)

The Annual Meetings badge will be valid from Monday, October 21 through Saturday, October 26, 2024. For delegates only, Annual Meetings badges will allow access through Friday, November 1.

Press Badges grant access to the press room, press conferences, and press briefings. Members of the press must be accompanied by a staff escort within office areas at all times. Members of the press requiring building access after October 26 must comply with IMF/WBG visitor procedures.

All participants must present their Annual Meetings photo identification badges or IMF/WBG staff badges to enter through the perimeter checkpoints. A badge should always be displayed inside the security perimeter. It is *not* advisable, however, to wear identification badges in public outside the perimeter, especially if there are demonstrators nearby.

In accordance with the standard security procedures, visitor passes will not be issued for the MC and J buildings when the security perimeter is in place from Wednesday evening, October 23, through Friday evening, October 25 (dates/times subject to change). Any planned in-person meetings during this time must include only Annual Meetings attendees or Bank, Fund, or ED staff. Special event passes will not be allowed in the MC, J, or F buildings between Monday, October 21 and Saturday, October 26.

## CAMPUS MAP AND VENUE INFORMATION

### Accessibility

The World Bank Group and IMF are committed to providing access to events and supporting participants with disabilities. Once in the Bank buildings, questions about accessibility may be directed to the information desk.

### Getting Around the Bank MC building

- Bank buildings are ADA accessible; exterior doors and conference areas have push-button openers.
- MC building elevators have braille labels; the SE and SW elevators use vocal prompts.
- Bank buildings are equipped with restrooms and water fountains that are wheelchair accessible.
- Individuals requiring mobility assistance should contact WBG security upon arrival, +1-202-458-8888.

### Getting Around the IMF buildings

- IMF HQ buildings are accessible; exterior doors and restrooms have push-button openers.
- Individuals requiring mobility assistance should contact IMF Security upon arrival, +1-202-623-6740.



## WBG Buildings

### Main Complex (MC) Building – 1818 H Street, NW

- Annual Meetings Store (Level C1)
- ATM (Lobby & Level C1)
- Atrium Coffee Bar (Level 2)
- Banking Services (Level C2)
- Business Center Conference Rooms (Levels 2-11)
- Business Lounge (Lobby, Level 1)
- Café Nation (Level C1)
- Cafeteria/Global Hall (Level C1)
- Executive Dining Room (Level C1)
- Information Desk (Lobby, Level 1)
- Knowledge Cafe (Lobby, Level 1)
- Meditation/Prayer Rooms (Level C2; follow signs to “J Tunnel” for rooms JB3-160 and JB3-162)  
\*\*wash facilities are located adjacent to rooms
- Medstar Clinic (Level C2)
- Thailand 2026 Booth (Level 1)
- World Bank Publications (Lobby, Level 1)

### F Building – 2121 Pennsylvania Avenue, NW

- ATM (Pennsylvania Avenue and L Street Lobbies)
- Cafeteria (Level K) and Café (Level 1)

### J Building - 701 18th Street, NW

- Business Center Conference Rooms (Levels 2-11)
- Business Lounge (Lobby, Level 1)
- Cafeteria (Level 1)

### I Building – 1850 I Street, NW

- Registration (Level 1)
- CSO Forum (Level 2)
- Cafeteria and Café (Level 1)

## IMF Buildings

### IMF HQ 1 - 700 19th Street, NW

- ATM (Level 1)
- Business Center Conference Rooms (Levels Red-10)
- Cafe (Level 2)
- Exhibits (Level 1-2, Gallery Red Level)
- Experience DC Counter (Level 1, Lobby)
- Fund Publications (Red Level)
- Gift Shop (Level 1, Lobby)
- IMF Today Studio (Level 1, Atrium)
- Information (Level 1, Lobby)
- Networking Lounge (Level 1, Atrium and Plaza, Gallery, Red Level)

### IMF HQ 2 - 1900 Pennsylvania Avenue, NW

- ATM (Level 1)
- Banking Services (Level 1)
- Bistro (Level 2)
- Business Center (Level 3)
- Business Center Conference rooms (Levels 3-12)
- Cafe (Level 2)
- CSO Lounge (Level 3)
- Exhibit (Levels 1-2)
- Gift Shop (Level 1, Atrium)
- Information (Level 1)
- Press Center (Level 2)
- Thailand 2026 Booth (Level 1, Atrium)

### DAR Constitution Hall - 1776 D Street, NW

- Annual Meetings Plenary

## GREEN MEETINGS

In line with our organizational mission and the Sustainable Development Goals, the World Bank has implemented a campus-wide waste disposal system to improve recycling and composting efforts and reduce waste sent to landfill. We encourage you to help reduce our overall environmental footprint. In the common areas on each floor of the buildings, you will find four color-coded collection bins with detailed signage indicating what materials are to be placed in each.



- Blue Recycling– Recyclables such as bottles, cans, and plastics
- Green Recycling– Paper, including water boxes and cardboard
- Red Composting– Compostables, including food waste and all WB take-away containers
- Black Landfill– Any items that can't be recycled/composted. If you are unsure, place items here.

We encourage you to help in our sustainability efforts and respect our planet's resources by doing your part to reduce our overall environmental footprint.

## HEALTH AND SAFETY PROTOCOL

Annual Meetings participants should follow prevailing health and safety guidance, including all signage posted in and around Bank and Fund buildings. Participants feeling unwell should not come to the Meetings Venues.

Health and medical service will be provided by the MedStar Health Clinic, located in the Bank MC building, Level C2. In addition to the normal weekday operations, from 8:30 AM until 4:30 PM, the Health Clinic will be available, as needed, on Saturday, October 26. Participants who have medicines requiring refrigeration may use the facilities in the Health Clinic for this purpose. For non-emergent medical needs, contact the on-site Medstar clinic at +1-202-842-1500 during office hours.

Emergency ambulance service can be requested by dialing 202-623-9911 from within any IMF building and 88888 from within any WBG building. For emergencies outside the IMF/WBG buildings, dial 911. Please refer to AMWeb for additional [Health & Safety messages](#) related to mpox and Marburg virus.

## TRANSPORTATION

During the 2024 Annual Meetings, there will be no dedicated transportation service between the airports and the Meetings Campus or Official Hotels. Participants are advised to arrange for their own transportation. Parking will not be available in Bank/Fund buildings for delegations. Please make alternative arrangements at the public garages or street parking.

We encourage the use of public transportation and ride/bike shares.

- [Metro](#)
- [DC Circulator Bus](#)
- Taxi: Please arrange with your hotel concerning local taxi service.
- [Capital Bikeshare](#)
- [Uber](#) and [Lyft](#)

\* Shuttle service will run from 7:30 AM to 8:30 AM (EDT) from the Meetings campus (19th Street and

Pennsylvania Avenue) to DAR Constitution Hall on Friday, October 25, to facilitate transportation to the Annual Meetings Plenary Session. Return shuttles from DAR will depart from C Street NW at the conclusion of the Plenary and drop attendees off within the Meetings campus security perimeter, with no additional screening required. Those walking from DAR to the Meetings campus will need to go through security screening to enter the campus.

## SERVICES

### [Bilateral Meetings/Business Center Conference Rooms](#)

Meetings can be scheduled in offices, office conference rooms, or in a Business Center Conference Room. Business Center Conference rooms are located in the Bank's MC and J buildings and in the Fund's HQ1 and HQ2 buildings. These rooms can be reserved in 30-minute windows of up to two hours. Email [ambusinesscenters@worldbank.org](mailto:ambusinesscenters@worldbank.org) for more information.

### [Business/Networking Lounges](#)

The World Bank will have two Business Lounge locations (in the lobbies of the MC and J buildings) with lounge and table seating for informal meetings or to work between meetings. The Lounges will be available from Monday, October 21 through Saturday, October 26, 8:00 AM to 6:00 PM daily. The MC Business Lounge will be equipped with a pair of guest computers with local printers, a copier, and international power strips to charge devices.

### [Gift Shop](#)

**WBG:** World Bank Group souvenirs, logoed items, and various sundries will be available in the Annual Meetings Store in the MC Level C1, and at Café Nation, also located on the MC C1 level. Hours for the Annual Meetings Store will be 9:00am – 5:00pm (Monday to Friday) and 9:00am – 4:00pm (Saturday); Hours for Café Nation will be 8:00am – 5:30pm (Monday through Friday) and 7:30am – 3:00pm (Saturday).

**IMF:** IMF branded products can be found on the official [Souvenirs link](#), the IMF Gift counter in the HQ2 Lobby, or email your request to [secsouvenirs@imf.org](mailto:secsouvenirs@imf.org).

### [Information Desks](#)

**WBG:** The information desk in the MC lobby will be open from Monday, October 21, through Saturday, October 26. An information desk will also be located in the I building, near the Registration area. Information Assistants may also be reached by sending an email to [SECCOffice@worldbank.org](mailto:SECCOffice@worldbank.org).

**IMF:** IMF information desks, located in HQ1 and HQ2, will be open from Monday, October 21, through Saturday, October 26, 8:00 am – 4:30 pm. For assistance, contact [Secministerialmeetings@imf.org](mailto:Secministerialmeetings@imf.org)

### [Food & Beverage](#)

Food service outlets will be open according to special schedules shown below.



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# DINING & DRINK

Operating Hours | October 21<sup>st</sup> - 26<sup>th</sup>, 2024

## MC BUILDING

CAFETERIA (C1 LEVEL)	7:30 am - 2:30 pm   Mon - Fri CLOSED   Sat & Sun
CAFÉINATION (C1 LEVEL)	8 am - 5:30 pm   Mon - Fri 7:30 am - 3 pm   Sat CLOSED   Sun
ATRIUM COFFEE BAR (2 <sup>nd</sup> FLOOR)	7:30 am - 4 pm   Mon - Fri CLOSED   Sat & Sun
MAIN DINING ROOM (C1 LEVEL)	11:30 am - 3 pm   Mon - Fri CLOSED   Sat & Sun
SOUVENIR SHOP (C1 LEVEL)	9 am - 5 pm   Mon - Fri 9 am - 4 pm   Sat CLOSED   Sun

## J BUILDING

COFFEE BAR	7:30 am - 5 pm   Mon - Fri
CAFETERIA	7:30 am - 2:30 pm   Mon - Fri

## I BUILDING

COFFEE BAR	7:30 am - 5 pm   Mon - Fri
CAFETERIA	7:30 am - 2:30 pm   Mon - Fri

## IFC BUILDING

COFFEE BAR	7:30 am - 5 pm   Mon - Fri
CAFETERIA	7:30 am - 2:30 pm   Mon - Fri

## C BUILDING

COFFEE BAR	7:30 am - 5 pm   Mon - Fri
CAFETERIA	7:30 am - 2:30 pm   Mon - Fri



For menus and more information, please visit WBG intranet <http://food/>

### Publications

Media partner publications will be on display in the World Bank Group MC building Atrium (lobby level) and the IMF HQ1 and HQ2 buildings.

**WBG:** Complimentary World Bank publications are available from the [Open Knowledge Repository](#). Additional publications can be purchased at the WBG Bookstore in the MC, Level C1, from Monday, October 21, through Saturday, October 26, or from [Amazon.com](https://www.amazon.com).

**IMF:** The IMF Publications Program will have a display in the HQ1 Red level Tunnel and Info counter in HQ1-Atrium from Monday, October 21, through Friday, October 25.

### Wi-Fi Access

Complimentary Wi-Fi Access will be available in all venues during the week of the Annual Meetings and no passcode is required. In the Bank Buildings, the Wi-Fi network is **AMGuest**.

# SECURITY

During the week of the Meetings, there will be an increased police presence around Bank/Fund headquarters buildings. In the event of an emergency, please follow the instructions of security and law enforcement officials.

A security perimeter will be in place around the World Bank MC building and IMF HQ 1 & 2 buildings from the evening of Wednesday, October 23, through the evening of Friday, October 25 (times subject to change). During this time:

- Access will be limited to those carrying an Annual Meetings badge or a Bank/Fund staff ID.
- All persons entering the security perimeter will be subject to magnetometer/x-ray screening – **please allow extra time for this process.**
- Visitor passes will not be issued for the MC and J buildings. Any planned in-person meetings during this time must include only Annual Meetings participants or staff.
- Delegation cars, staff cars, or other private vehicles will not be allowed to enter; only law enforcement vehicles or police-escorted motorcades will be allowed into the security perimeter. Delegation cars may drop off near perimeter entry points.

## Security Tips

- In an emergency, the buildings may be evacuated or you may be told to remain indoors until the situation has been resolved. In either instance, you will be notified by public address announcement, messages on digital signage/video monitors, and by Security personnel.
- Visibly display Annual Meetings badge at all times within the security perimeter. Keep badge in a secure place when outside the security perimeter. Immediately report the loss of a badge to Security.
- Do not leave personal items unattended.
- Avoid areas where crowds are congregating. If entry into the buildings is impeded by demonstrators, request assistance from police or security; do not engage in conversations or debates.

## What to do in an Emergency

### Building Evacuation

When: Fire, smoke, or a hazardous condition is detected in the building.

- Leave the building by the nearest evacuation stairwell. Do not use elevators.
- If you are mobility-impaired and cannot evacuate, call the emergency number listed on your badge, or use one of the emergency phones located in the stairwells/floors of Bank/Fund buildings.

If you see or smell smoke, do not wait for a public announcement.

- Leave the building immediately by the nearest evacuation stairwell.
- Follow the ceiling-mounted EXIT signs to the evacuation stairs. Evacuation stairs also are identified on wall-mounted maps at the elevator landings on all floors.

### Remain In Building (“Shelter-in-Place”)

In many situations, remaining indoors will be the most sensible response should an emergency occur.

When: A threat or dangerous condition outside the building is identified.

- Stay indoors until notified that it is safe to exit the building.
- Move away from street-facing offices to interior corridors and meeting rooms; listen for updates through public address announcements; be aware that the building air-handling systems may be turned off and elevators may be recalled to ground level. These are standard procedures.

### Building Closure

Should it be necessary to close a building, announcements will be made on the public-address system and messages will appear on digital monitors.

# VISITING WASHINGTON, DC

Participants are invited to explore the [Destination DC website](https://www.destinationdc.org) for suggestions on activities, restaurants, museums, and other local attractions.

